

<b>Minutes of Energy from Waste Stakeholder Group Meeting</b>			
Date	20.04.2016		
Location	SEPA, Inverdee House, Baxter Road, Aberdeen		
Chairperson	Pam Walker (PW), Aberdeen City Council		
Minutes	Hannah Lynch (HL), Aberdeen City Council		
Attendees	<p>Ian Booth (IB) Aberdeen Heat and Power  Kevin Christie (KC), Aberdeen City Council  Cllr Andrew Finlayson (AF), Aberdeen City Council  David Fryer (DF), Torry Community Council  Elaine Gibb (EG), Aberdeen City Council  Andrew Giblin (AG), United Fish Industries  Ray Grant (RG) John Lawrie Group  Alison Hope (AH), Aberdeen City Council  Prof Rob Jackson (RJ), Jackson Associates  Pete Lawrence (PL), Aberdeen City Council  Jo Mackie (JoM), ACC Communities &amp; Partnerships  Simon McLean (SM), Torry Community Council</p>	<p>Councillor Jean Morrison (JM), Aberdeen City Council  Michele McPartlin (MM), Cove &amp; Altens CC  Raymond Clark (RC), Cove &amp; Altens CC  Gary Mitchell (GM), Kincorth and Leggart CC  Tim Poole (TP), SEPA  George Smith (GS), SEPA  Ally Spence (AS), Torry CC  Hazel Stevenson (HS), Aberdeen City Council  Heidi Thorsdalen (HT), Amec Foster Wheeler  Maureen Watt (MW), SNP Candidate  John West (JW), M Watt staff</p>	
Item 1 Apologies	Alan Donnelly, Aberdeen City Council, Catherine Cowie, Kincorth and Leggart CC, David Dunne, Aberdeen City Council, Gregor McAbery, FOE, Sue Horrobin, Aberdeenshire Council, Lynn Smith, Richard Irvine, Stephen P Cooper, Moray Council		
		Action	Responsible
Item 2	<b>Previous Minutes &amp; Actions</b>		
	Item 2, in the 3 <sup>rd</sup> action, JoM did not make the comment, but Jean Morrison did (issue over two JM's, now amended – Joanna Mackie is JoM, Jean Morrison is JM)	Amend minutes	HL
	Under item 7, date of next meeting incorrect	Amend minutes	HL
	Subject to the corrections above, the minute was agreed as a true reflection of the last meeting.		
	<b>Actions</b>		
	Approach AHP for example costs re district heating. Visit to Shetland will help inform this.	<b>Further work on potential financial benefits.</b>	<b>PW</b>
	Dundee visit. Contact made with Dundee City Council and they are open to a visit. Date and arrangements to be made. <b>On hold until Shetland visit is over.</b>	<b>Dundee site visit</b>	<b>HL/PW</b>
	Contact Marischal College about display boards. <b>HL has made contact , still awaiting response as sent two emails</b>		<b>HL</b>
	RJ to review the planning documents and write a brief synopsis of each which would be sent to the community councils. <b>RJ held meeting with CCs on this. Questions to be forwarded to ACC for response.</b>	<b>RJ to send summary of issues to ACC.</b>	<b>RJ</b>
Item 3	<b>District Heating Scheme (Heidi Thorsdalen)</b>		
	HT gave a presentation on District Heating Schemes (DHS) explaining how they operate and providing examples such as the facility in Forus, Stavanger in Norway (see handout for further detail)		
	HT explained that the DHS will be under a different Planning Application and will be phased.		
	IB pointed out the figures for Aberdeen Heat & Power on the presentation were out of date and they need to be updated.	<b>IB/KC to send over updated figures to replace ones in presentation to be circ with minutes</b>	<b>IB/KC/PW/HL</b>
	<p>QUESTIONS AND ANSWERS</p> <ul style="list-style-type: none"> <li>RG asked if businesses could also use the heat. HT replied that this</li> </ul>		

	<p>is possible. PL added unlike the domestic users, businesses would be a case to case basis depending on their individual situation.</p> <ul style="list-style-type: none"> <li>• RG asked about electricity. HT answered that potential to export electricity up to 11MW could be exported after use by running the plant.</li> <li>• JW queried the efficiency in the heat plan and GS said that efficiency of 35% could be reached without a DHS (e.g. other large industrial heat user nearby instead) but there must be heat use.</li> <li>• JM said that we need to look at funding for DHS. She went on to say 2 high rises in Torry are ready for connection now as they are stand alone.</li> <li>• IB stated not to underestimate the time and costs of a DHS. This can take years and need to start planning now.</li> <li>• AG mentioned his company are a big energy user but could provide excess energy to add to the domestic DHS and help out EfW when on a shut down.</li> <li>• RJ stated the costs for pipes alone will be extensive. PL commented this is a capital investment to last 50 year or more and agreed this is a significant investments and this is a long term project.</li> <li>• KC added the connections could be around £16 million.</li> <li>• JW asked how the DHS would work for private properties in Torry. PL replied it is more challenging as individual connections are required but it is possible.</li> <li>• MW asked about connecting up other areas south of the river such as Cove, Kincorth and Nigg before crossing over the river. PL agreed there are opportunities in those areas also.</li> <li>• PW said in the next meeting, there would be feedback from the group about the Shetland DHS.</li> </ul>		
<b>Item 4</b>	<b>Community Trust (Jo Mackie)</b>		
	<ul style="list-style-type: none"> <li>• JoM has extensive experience of setting up community trusts and provided a brief presentation on a potential model for a community trust with the EfW.</li> <li>• The best way to control the spend is to allow the community to make the decisions through an independent body with 50:50 ratio of trustees/community.</li> <li>• Funds would be index linked with an agreed formula to calculate the annual funds available.</li> <li>• PL said that the there is commitment to this and it would be included in the next inter-authority agreement.</li> </ul> <p>QUESTIONS AND ANSWERS</p> <ul style="list-style-type: none"> <li>• PL suggested that an obvious revenue stream to link the funding to would be electricity sale</li> <li>• RG asked what geographical area that the community trust would cover. JoM replied it would be up to stakeholder group to decide as part of the criteria</li> <li>• HT added this could be incorporated into Section 75 but pointed out that this could not be a consideration in determining the application</li> <li>• KC liked the idea of using deprivation index for defining criteria</li> <li>• JoM summed up that the community trust must be fully considered and have a tight constitution</li> </ul>		
<b>Item 5</b>	<b>Planning Application Update &amp; Public Consultation</b>		
	<ul style="list-style-type: none"> <li>• PL updated the group on the status of planning application (PA). Public consultation is still open until 27<sup>th</sup> April. PL explained the main stages of the PA. Once responses received the planner will prepare a report for committee and that it was likely that it may to go to a public hearing.</li> <li>• HT added that if further environmental information is required (not just clarification), further consultation will be required.</li> <li>• MM asked about extension for the CCs. PL said he would find out what the situation is.</li> </ul>	<b>Check latest dates for submission of</b>	<b>PL</b>

		comments for CCs.	
<b>Item 6</b>	<p><b>Communication</b></p> <ul style="list-style-type: none"> <li>• PW stated that social media (Facebook), information boards and the ABZRE website continue to be used.</li> <li>• RJ informed group that he attended a meeting with the 4 community councils to collate detailed feedback. He continued to say that he had a meeting with PL and PW to provide feedback from meeting.</li> <li>• MM stated it would be useful to know in advance ahead of time of where the boards would be. PW noted this</li> <li>• PL said it was a useful conversation with RJ as showed areas of interest and more work to be done in providing information to CCs such as heat plan, traffic impact, etc. PL asked group how they would like to receive the information. The preference was in writing, PL to arrange.</li> </ul>	<p><b>RJ provide summary of questions from CC meeting. Provide responses to RJ summary from CC mtg</b></p>	<p><b>RJ</b> <b>PL</b></p>
<b>Item 7</b>	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• PW said that the group has come to the end of the agreed themes for each meeting and asked for ideas for next meetings? It was agreed that more clarity on the phasing of the project and how everything fits together in the longer term would be helpful.</li> <li>• JM added she would like to see more on the impact on the road networks and it would be useful to have someone from roads to provide information.</li> <li>• KC asked even if approved what if there is a 'show stopper' that prevents the DHS from going through? PL responded that the proposal had flexibility and doesn't foresee any show stoppers at this stage. HT said that for DH the preference is to follow existing roads and which reduces possibility of any 'show stoppers'.</li> <li>• RG added he believes financial constraints could be a show stopper.</li> <li>• GS said a lot more detail on the heat plan will be required at permit stage.</li> <li>• RJ pointed out that in England they are not obliged to provide heat as well as electricity unlike Scotland. He felt it would have made sense to include phase 1 of the DHS along with the EFW PA.</li> <li>• PL said that due to impending legislation re-landfill there was insufficient time to do the work required to have that detail ready for PA submission for DH.</li> <li>• JM said the Council's boiler replacement scheme could take account of the DH scheme and could be made ready for connection when the time comes.</li> <li>• JoM said community benefits should be on agenda at some point</li> <li>• KC informed group that the Council has a heat plan and there is a heat map but plan not in pace yet. Need stage of engagement with businesses or actual amounts required. He added that heat is cheapest form of heating</li> <li>• SM asked for more information of the "ACC base case" to be provided on memory stick.</li> </ul>	<p><b>Arrange presentation for next mtg on long term timescales and phasing. Invite an appropriate officer from Roads to attend next mtg.</b></p> <p><b>Provide info</b></p>	<p><b>PW/PL/LO</b> <b>PW/PL</b> <b>HL</b></p>
<b>Item 8</b>	<p><b>Date of next meeting</b></p> <p>Wednesday 18<sup>th</sup> May, 4-6pm at SEPA, Inverdee house</p>		